

# How to use MAWS Training

## Registering for a Course

Find the course you want to take.  
Click on the View Course button.

### Trauma and Trauma-Informed Care

Trauma-informed care is a way to approach people that embraces and recognizes the importance of treating the whole person; taking into account their past trauma and the resulting coping mechanisms/ behaviors they have developed. Trauma-informed care recognizes that trauma has an impact on people and can be a contributor to mental health challenges, illness, and substance use (TIP, 2014).



[VIEW COURSE](#)

You will see the Course page. If you are not enrolled, it will look like the image below.

### Trauma and Trauma-Informed Care

Current Status	Price	Get Started
<a href="#">NOT ENROLLED</a>	\$50.00	<a href="#">Take this Course</a>

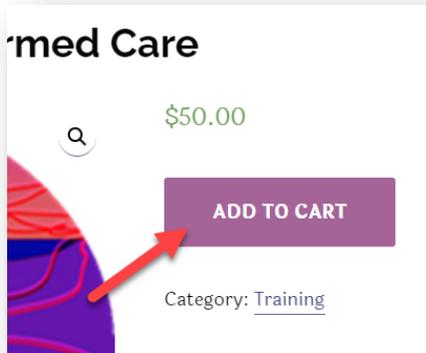
If you are enrolled, it will take you into the course.

To enroll in the course, click the Take this Course button.

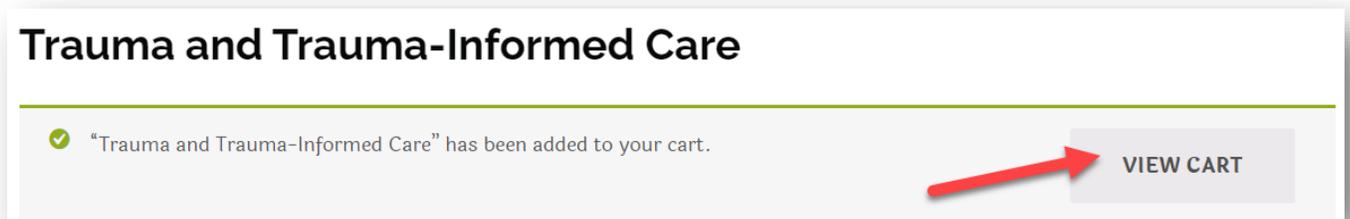
Get Started

[Take this Course](#)

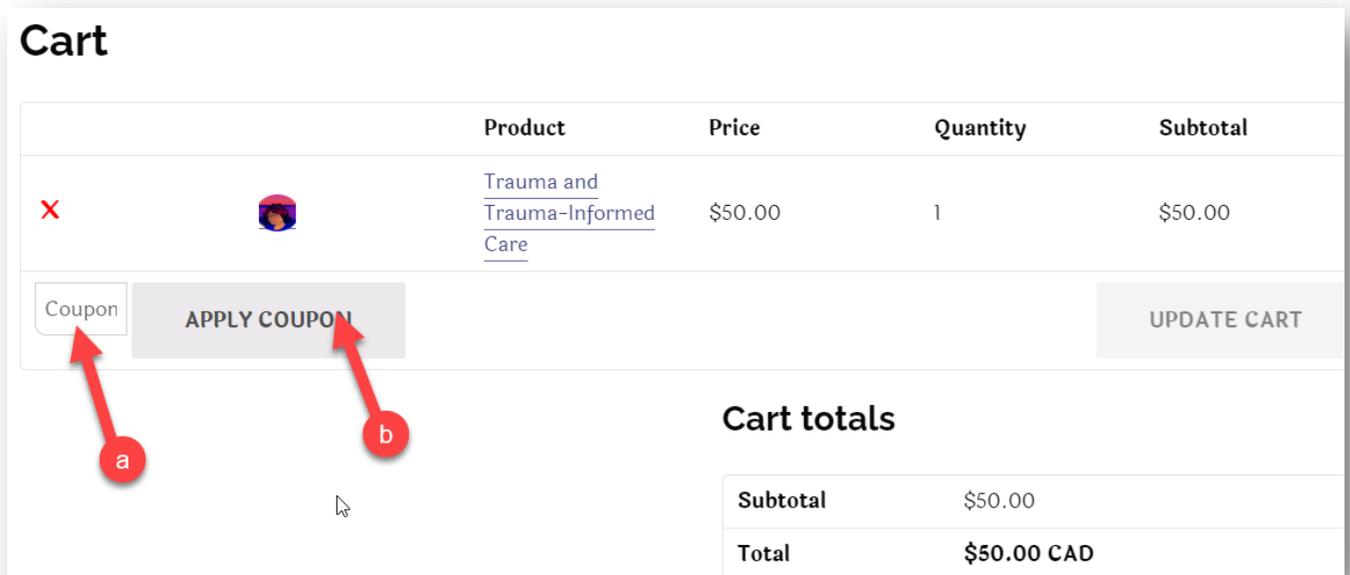
Click the Add to Cart button



Now, click on the View Cart button



If you have a coupon code, enter it in the coupon box (a), and then click the Apply Coupon button (b)



Scroll down and click the Proceed to Checkout button.

Cart totals	
Subtotal	\$50.00
Total	\$50.00 CAD

**PROCEED TO CHECKOUT**

If you have already created your account on the MAWS website, click Returning customer login (a)  
If not, fill out the fields below to create your account. (b)

### Checkout

Returning customer? [Click here to login](#) **a**

Have a coupon? [Click here to enter your code](#)

Billing details	Additional information
<p><b>First name *</b></p> <input type="text"/>	<p><b>Order notes (optional)</b></p> <input type="text" value="Notes about your order, e.g. special notes for delivery."/>
<p><b>Last name *</b></p> <input type="text"/>	
<p><b>Company name (optional)</b></p> <input type="text"/>	

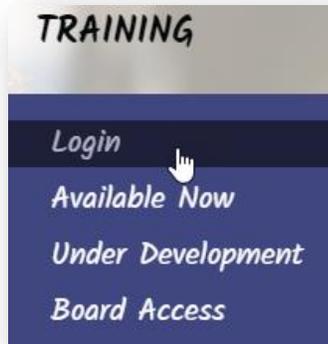
Once complete, click the Place Order button

Your personal data will be used to process your order, support your experience throughout this website, and for other purposes described in our [privacy policy](#).

**PLACE ORDER**

# Accessing Courses When Already Registered

You will need to login to the site if you have not done so already.  
Under the Training menu click Login.

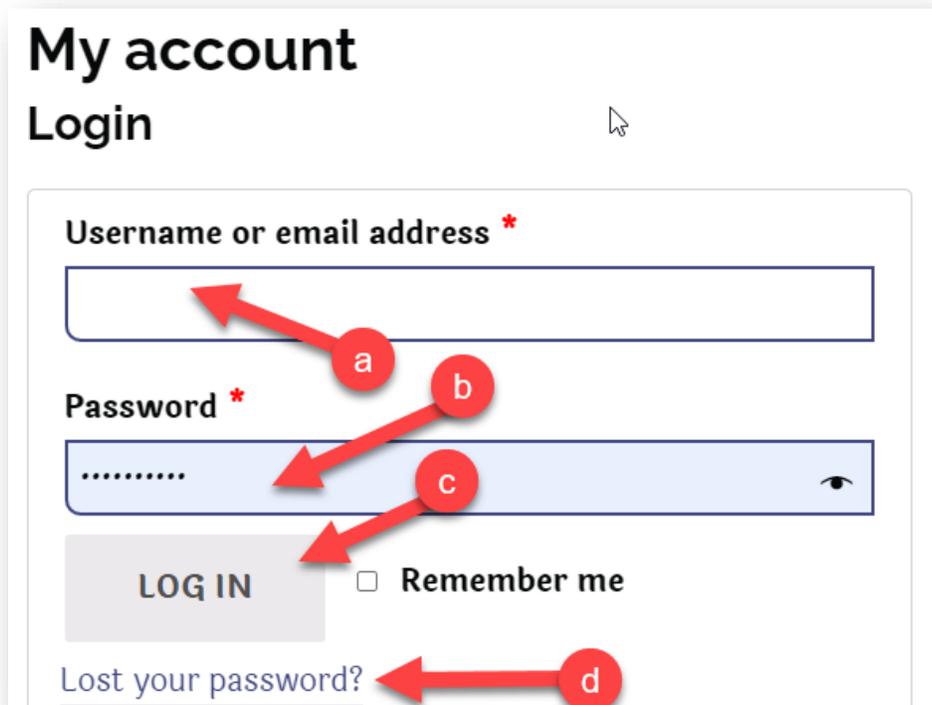


Enter your username that you chose when signing up or your email address. (a)

Enter the password you chose. (b)

Click the Log In button. (c)

If you forgot your password, click the Lost your password link. (d) It will email a link to create a new one.

A screenshot of a website's login page titled "My account". The page has a "Login" heading. Below the heading is a form with two input fields: "Username or email address \*" and "Password \*". The "Username or email address" field is empty. The "Password" field contains a series of dots and has a toggle icon (an eye) on the right. Below the password field is a "LOG IN" button and a checkbox labeled "Remember me". At the bottom of the form is a link that says "Lost your password?". Red arrows with circular labels 'a', 'b', 'c', and 'd' point to the username field, the password field, the "LOG IN" button, and the "Lost your password?" link, respectively.

Once you are logged in, go to the Training menu, and click on Available Now.



Scroll down to find your course. Click on the View Course button.

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[VIEW COURSE](#)

You will see the course and your progress in it.  
Scroll down for the lessons.

### Trauma and Trauma-Informed Care

69% COMPLETE Last activity on March 26, 2022 1:03 pm **IN PROGRESS**



# Display Settings

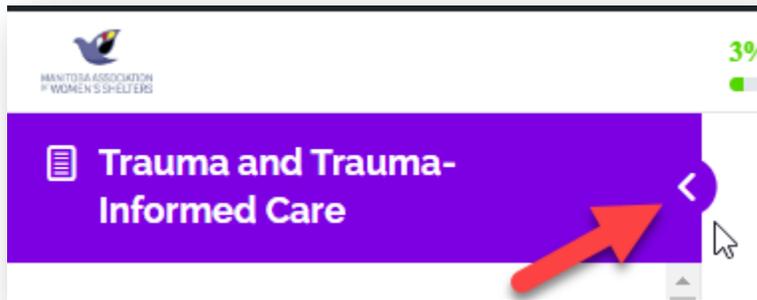
If you are viewing the course on a phone, you will want to use it in landscape mode.

You can also touch or click an item to make it larger on your screen.



## To resize the course on the Computer Screen

On the course menu on the left side of the screen, click the left facing arrow. This will move the menu out of the way.



Next,



While holding the Ctrl key on the keyboard, scroll the mouse wheel. This will zoom in & out



At the top, you will see how much you have zoomed in by.

